



Job title: Head of Major Projects

Reporting to: CEO

Salary: Competitive

Location: London, SW10 9HS

Contract: 24-month fixed term, full time

About CW+

CW+ is the official charity of Chelsea and Westminster Hospital NHS Foundation Trust (the Trust)

including its hospitals and clinics. Our generous supporters and partners enable us to:

- Build and enhance clinical facilities to create an outstanding healing environment for patients and staff
- Deliver a unique art and design programme to transform the experience and wellbeing of our patients
- Invest in health innovation to deliver exceptional patient care

Find out more at: www.cwplus.org.uk

Role purpose

The purpose of the Head of Major Projects is to provide strategic leadership and project management to support the delivery of major projects laid out in the 2020-2023 CW+ strategy, including (but not exclusively) the Best for You young people's mental health initiative and the anticipated creation of a dedicated Innovation and Arts in Health hub at the heart of the Chelsea and Westminster Hospital.

A senior member of the charity team, the Head of Major Projects will hold a pivotal leadership and coordination role in CW+ major projects, designing and delivering clear, time-specific KPIs and project plans, and managing and supporting relationships with key stakeholder across the charity, the Chelsea and Westminster Hospital Foundation Trust, healthcare leaders across North West London and key external leadership groups and partners. An outstanding relationship builder, project manager and creative strategist, the Head of Major Projects will be central to the successful execution of the charity's ambitions and objectives in its current three-year strategy cycle.

This role is unique in the NHS charity sector and will bring leadership, drive and expertise to CW+ at a point where the charity has successfully delivered an ambitious 2017-2020 strategy that included completion of the £12.5 million Critical Care Campaign, establishment of a charity base at West Middlesex University Hospital, the launch of the CW Innovation programme and significant growth in our pioneering Arts in Health programme. Most recently, the charity has supported the Trust through the COVID-19 pandemic by raising a £3 million + Rapid Response Fund . The Head of Major Projects will be central in helping the charity maintain and grow this positive performance and momentum to ensure CW+ continues to support patients, families and staff across our hospitals, clinics and community.



Key responsibilities and duties

- Lead and manage major projects in the CW+ portfolio including the Best for You programme and the proposed Arts and Innovation hub at Chelsea and Westminster Hospital
- Design and deliver project plans and KPI's in line with charity's organisational strategy and in-year objectives
- Own and manage relationships with key stakeholders across the charity, the Trust and the CW+ network
- Work with and alongside the CW+ Senior Management Team to ensure successful deliver and coordination of major projects
- To create and deliver high quality reports, updates and business cases to the CW+ Executive and relevant charity and Trust committees

Person specification

Essential:

- In-depth knowledge of the NHS provider sector
- Exceptional project management and relationship building skills
- Proven track-record of delivering complex multi-stakeholder projects in a healthcare setting
- Demonstrable experience in creating and executing multifaceted strategic programmes designed to create new models of care and improve patient experience and outcomes
- A highly professional, proactive and collaborative team player who excels in supporting others and working with colleagues towards the delivery of shared objectives
- An ability to think creatively, challenge the status quo, and thrive in a dynamic and evolving corporate environment

Desirable:

- Understanding of the NHS charity sector and the role of philanthropy and philanthropic organisations in supporting the advancement of health and care services in the UK
- Knowledge of the evolving NHS care and provider landscape in London and across the UK
- Familiarity with the UK health innovation and Arts in Health sectors

Key terms and benefits

- Hours: 35 per week (normally 9:00am-5:00pm, Monday-Friday)
- Flexible mix of office and home working
- Pension: employer contribution of 8%
- Holiday: 25 days per annum, plus UK bank holidays
- Probation: 6 months
- Other benefits available: HSF health plan, season ticket loan