



JOB DESCRIPTION

Job Title:	Innovation Business Partner
Salary	Circa £63,000
Department:	Employed by CW+ but seconded to the Chelsea and Westminster Hospital NHS Foundation Trust (the Trust).
Responsible to:	Head of Innovation
Responsible for:	Project managers and/or project support officers as required
Base:	Chelsea & Westminster Hospital NHS Foundation Trust
Contract:	Full time

BACKGROUND

CW Innovation, led jointly by CW+ and the Trust, identifies and delivers new high-impact innovation and improvements that support the delivery of operational excellence, exceptional patient care and experience in a world-class clinical environment. Together, we look for innovative solutions to address the fundamental challenges healthcare organisations face today.

The innovation team is expanding from two to four, creating a new Head of Innovation and an additional Innovation Business Partner to support the growth of CW Innovation.

Innovation Business Partners work closely with Trust innovators helping them to shape ideas, define problems, evaluation strategies, navigate governance processes, secure funding, identify and secure access to innovative technologies developed by entrepreneurial SME's and to support the delivery of projects. In short, the team adapts to the requirements of the project and innovator.

Recent examples include the deployment of the Skin Analytics DERM AI platform in the Trusts Teledermatology service, the deployment of ThermaFy image based thermal screening stations at the entrances to both hospital sites for the detection of staff and visitors with COVID symptoms, the ISLA digital image sharing platform across multiple services and a world first ambulatory telemetry system at the West Middlesex University Hospital.



JOB SUMMARY

Although you will be employed by CW+, you will be seconded to the Trust, reporting directly to the Head of Innovation and based within the Digital Operations Team. The Head of Innovation reports directly to the Director of Digital Operations and Deputy Chief Operating Officer ensuring direct alignment of work with Trust and Divisional strategic priorities. This is a Trust focused role.

In addition to prospecting for and leading on the development and delivery of a portfolio of projects, you will lead on the deployment of the Trusts leadership role in the Clinical Entrepreneurs Programme (<https://nhscep.com/>). The CEP programme is the largest of its kind in the UK and is a structured workforce development programme enabling Clinical Innovators to remain in the NHS whilst developing and implementing their ideas. Your leadership will be instrumental in the development of a culture of innovation.

In addition to leading CEP, you will lead the development and delivery of innovation training programmes and surgeries to Trust colleagues as well as supporting our Horizon Fellow programme comprising 20 Fellows drawn from across the trust.

You will be the lead Innovation Business Partner supporting programmes of work from our Women & Children's Division. You will use your position of leadership to build strong connections with the operational and clinical leadership teams building a deep understanding of the services and functions and their priorities.

You will support the Head of Innovation to deliver the Digital Health.London Accelerator programme at the Trust.

KEY WORKING RELATIONSHIPS

Head of Innovation, Innovation Business Partners, Service Directors, Divisional Service Improvement &Efficiency Leads, Divisional Director of Operations (Women & Children's), Director of Finance (CW+), clinicians, nursing teams and allied health professionals, service and general managers, digital and nurse innovation fellows, information and finance business partners, external stakeholders including: Clinical Entrepreneurs Programme Team.

Main Results Areas:

1. Strategy and Relationship Management



- Lead the partnership with the Clinical Entrepreneurs Programme (CEP Insites), representing CW Innovation at all meetings and steering groups and leading the delivery of the programme at the Trust.
- Work alongside CW+ Digital Innovation Fellow to deliver the Horizon Fellowship Programme, supporting fellows to deliver their programmes of work, capture and share learning. The Postholder will support the development and rollout of future Fellowship programmes.
- Develop and deliver bespoke innovation awareness raising and training and development programmes to support Trust staff to build the skills and acquire the tools necessary to become practitioners.
- Work with the Trust's Nurse Innovation Fellow to support the identification and delivery of innovation in the nursing workforce, the largest component of the workforce at the Trust.
- The postholder will be responsible for building relationships with and leading key programmes of work original from the Trust's Women and Children's Division. This is a large and diverse Division encompassing one of the country's largest maternity services, paediatrics and sexual health services.
- The postholder may be required to support the identification and delivery of projects originating from outside of Women's and Children's Division as required.
- Work with colleagues in R&D and Quality Improvement to develop and deliver tailored training and awareness raising programme across the Trust including innovation surgeries and one to one support.
- Work with Improvement and Research to support the development of a cohesive approach to Research Innovation and Quality Improvement (RiQi), a single front door for ideas and to support the development of a culture of innovation through training and awareness raising.
- Support the Head of Innovation to deliver the Digital Health.London Accelerator programme at the Trust including, working with DHLA companies to build partnerships with clinical teams at the Trust and to support the delivery of a curriculum of support to companies as required.
- Identifying suitable external partners, both commercial and academic, to support the delivery of individual projects and to support the Head of Innovation to develop and deliver an overarching innovation strategy.

2. Project Planning, Management and Business Development

- Support the development, promotion and implementation of thematic calls for funding periodically initiated by CW+. Calls include Nurses Call, RADICAL and Sustainability calls. You will work to identify potential applicants and support them to prepared and deliver their bids.
- Promote CW+ grants programme including SCBI (Small Change, Big Ideas) and main grants programme identifying potential applicants and supporting them to prepare and deliver their bids.



- Manage Project Managers and Project Support Officers assigned to them, providing advice and guidance as required and ensuring that their work is effectively aligned to the delivery of allocated projects.
- Work with innovators to design, develop and deliver their projects ensuring that such work has secured appropriate governance approvals, buy-in from senior teams and has sufficient resource and capacity to deliver effectively.
- Monitor live projects, discussing and resolving problems, and ensuring compliance with funding conditions
- Steer projects from initiation to go-live and beyond, supporting the relevant teams in the management of key work streams.
- Support the design, development of evaluation protocols, identifying baseline data, supporting the development of Cost Improvement Programmes and other service specific performance management frameworks.
- Produce and present Project Initiation Documents, Quality Impact Assessments, Equalities Health Impact Assessments, Data Privacy Impact Assessments and other governance documentation as required.
- Draw out and present findings in a concise and compelling way.
- Work closely with the Hospital Directors, Chief Executive of CW+, lead clinicians and managers; and other team members on priority projects, including supporting trust responses to commissioners' bids.
- Support the annual business planning cycle of the Trust.
- Play an integral role in supporting general managers and divisional directors to understand and address the implications of budget setting as part of the annual business planning and service reviews.



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About CW+

CW+ is the official charity of Chelsea and Westminster Hospital NHS Foundation Trust including its hospitals and clinics. Our generous supporters and partners enable us to:

- Build and enhance clinical facilities to create an outstanding healing environment for patients and staff
- Deliver a unique art and design programme to transform the experience and wellbeing of our patients
- Invest in health innovation to deliver exceptional patient care.
- CW+ is a Founding Delivery partner of DH.LA (<https://digitalhealth.london/accelerator/>)

Find out more at: www.cwplus.org.uk



PERSON SPECIFICATION

Post: Innovation Business Partner

Department: Digital Operations (Strategy)

Factors	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• Masters degree or equivalent experience.• Evidence of ongoing professional development.	<ul style="list-style-type: none">• Masters degree in Strategy & Innovation, Economics, Health Economics or another relevant discipline.
Experience	<ul style="list-style-type: none">• Considerable experience in applying analytical/strategy tools to complex problems.• Track record of developing constructive relationships including commercial, legal and digital working across organisational boundaries.• Successful track record of working with senior and diverse stakeholders.	<ul style="list-style-type: none">• Knowledge of the health care sector• Experience of working within the NHS.
Skills and Abilities	<ul style="list-style-type: none">• Advanced IT skills including Microsoft Excel.• Excellent interpersonal and influencing skills.• Highly numerate with well-developed analytical skills and the ability to assimilate data and information to identify key issues.• Excellent communication skills with the ability to produce clear and concisely written papers and presentations.• Strong organisational and coordination skills.• Ability to work autonomously and independently and drive projects proactively.	<ul style="list-style-type: none">• Working knowledge of external data sources• Working knowledge of commercial enablers
Knowledge	<ul style="list-style-type: none">• Understanding of the role of strategy and innovation within complex organisations.• Understanding of analytical and strategy practices and tools.	<ul style="list-style-type: none">• Knowledge of the changing NHS and direction of government policy.• Understanding of clinical services.
Personal qualities	<ul style="list-style-type: none">• Highly motivated self-starter.• Flexible and innovative approach to problem solving.• Strong team player with the ability to enthuse and influence groups of people to deliver a common goal.• Able to work extra hours on occasions and provide reasonable flexibility in terms of hours worked.	<ul style="list-style-type: none">• Commercial/entrepreneurial mind-set.

June 2022